KHULNA UNIVERSITY OF ENGINEERING & TECHNOLOGY
Khulna-9203, Bangladesh.

Application Form for Main Certificate (Tk. 2500)
(the application must be submitted to office of the Controller of Examinations after filling up))

To
The Controller of Examinations
KUET, Khulna-9203, Bangladesh.

Sir,
I am requesting you to issue my Main Certificate. In this connection, my particulars are given below for your kind information and necessary action.

1. Name of the Student: (as _____
   per S.S.C Certificate)

2. Father's Name: _____

3. Class Roll No.: _____ Name of the Department: _____

4. Cumulative Grade Point Average (CGPA) / Class: _____

5. Name of Degree : _____ Awarding Date : _____

6. Permanent Address :
   House No.: _____ Road No. & Name: _____
   Village / City: _____ Post Office: _____
   Police Station: _____ District: _____

7. Present Postal /Courier/ Mailing Address: _____
   Mobile No.: _____ E-mail: _____

8. **Delivery time: 11:00 am to 12.30 pm & 3.15 pm to 4.15 pm.   Certificate delivery: Room no. 04 / 06**

9. Enclosed (pls. tick): ☐ *Main Provisional Certificate (PPC).* ☐ *Money deposit slip*

10. Bank Scroll No.: _____ Deposit Date: _____ Amount: _____

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(PP size photograph)



(Pls. paste here)
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Yours faithfully,

_____
Signature of the student
Date :

The signature and photo of the applicant is hereby
certified and recommended to deliver the certificate.

Main Certificate Sl. No.: _____

_____
Received by (full name) & Date

Dept. Teacher's Signature with Seal

In case you have lost your Main Certificate :
   a. Record a GD in a nearby Police Station.
   b. Publish a Lost Advertisement in any local/national newspaper.
   c. Deposit money in Janata Bank, KUET Branch only. (Money deposit slip is available in Controller Office/www.kuet.ac.bd)
   d. Attach the GD copy, lost advertisement copy and Money deposit slip with an application to Controller of Examinations, KUET.
   e. After necessary formalities you will receive your Duplicate Certificate after a certain period of time.